

CALIFORNIA ENLISTED ASSOCIATION OF THE NATIONAL GUARD OF
THE UNITED STATES (CAL-EANGUS)
Scholarship Program Policy

A. Purpose:

The Educational Scholarship Program is intended to recognize exceptional Army and Air National Guard enlisted members and to assist them in their educational goals so that they may better contribute to the unit's mission.

B. Scholarship Committee:

The CAL-EANGUS president will establish a Scholarship Committee comprised of association members. The committee will consist of a minimum of three people - the chairperson, an Army Guard representative and an Air Guard representative. Army and Air Guard representatives may be retired members. The president will designate the chairperson.

C. Implementation:

Annually, at the Spring Conference, the board will establish the value of the scholarships to be awarded at the Fall Conference. The Scholarship Committee will accept, review, determine eligibility and rate all applications. It will then make a recommendation to the CAL-EANGUS board. The chairperson will use the Action Report (attachment 2) to record committee and board action.

D. Qualifications:

1. Applicants being considered for a scholarship awards will have demonstrated the ability to perform their military duties with a selfless effort that demonstrates a maturity and commitment to the unit goals and its mission.
2. Eligible individuals must have completed one-year minimum military service in the Army or Air National Guard.
3. Scholarship applicants are classified into two categories. The categories are intended to establish an award sequence.
 - **Category A** - Applicants who hold a military rank of E-3 to E-6.
 - **Category B** - Applicants who hold a military rank of E-7 to E-9.
4. Applicants must be currently enrolled in an educational program whose goal is an academic degree or certification in a subject matter, which will enhance the applicant's ability to support the unit's mission and goals.
5. Applicants applying for the scholarship are required to submit an application (attachment 1). In addition, applicants must submit a current transcript, a statement of work in progress from the educational facility, or other evidence of program participation. Applicants will also submit their commander's written endorsement. This letter should describe the endorsement reason and brief description of the individual's future potential.
6. Scholarship awardees are limited to two (2) scholarship awards. The Scholarship Committee may consider in exceptional circumstances waiving the limitation.

E. Application Procedure:

The application process for receipt of a scholarship is as follows:

1. The annual application period is June 1st through August 15th.
2. Submit the CAL-EANGUS Educational Scholarship Application with endorsement letter and program participation evidence no later than August 15th. Completed applications shall be submitted to the Scholarship Committee chairperson.
3. Completed applications should be carefully reviewed prior to submittal. Pay attention to:
 - a. Tenure in Unit.
 - b. Appropriate rank requirement.
 - c. Completeness and quality of applicant's response.
 - d. Endorsement letter.
 - e. Transcript, certificate of work in progress, or other evidence of active program participation.

NOTE: Because the scholarship is a "once a year" grant, applications that are submitted after the application cut-off date or are found incomplete may NOT be considered for a scholarship award. Applications will be rated based on E.3 and attachment 3.

F. Review Procedure:

1. Completed applications may be submitted at anytime during the application period to the scholarship chairperson. Applications will be reviewed for completeness. Deficient applications will be returned for correction. Applications may be resubmitted at any time, but no later than the August 15th.
2. The CAL-EANGUS Educational Scholarship Committee will conduct an August meeting and will formulate scholarship award recommendations as authorized by the CAL-EANGUS Board.
3. The qualified Category A applicants will be considered first. If there are insufficient qualified Category A applicants, the committee will proceed to consider qualified Category B applicants until all the authorized scholarships are awarded.
4. The Educational Scholarship Chairperson will present the committee's recommended scholarship recipients for board review and approval.

G Formal Award Presentation:

The CAL-EANGUS Educational Scholarship and Recognition Certificate presentation to each recipient is scheduled for the Fall Conference, which is customarily held the end of September. Scholarship monetary amount will be announced annually.

CAL-EANGUS Military Member Scholarship Application

Instructions: All sections must be completed. Attach endorsement letter and transcript and/or certificate of work in progress.

Submission Date: _____

1. Personal Data:

Name: _____ Unit Assignment: _____

Rank: _____ Duty Title: _____

Service Dates: _____ to _____

Home Address: _____ Apartment # _____

City: _____

State: _____ Zip Code: _____

Home Phone: (____) _____ E-Mail: _____

2. Educational Source Data:

Institution Name: _____

Location: _____

Course Type: ____ Bachelor's Degree ____ Associate's Degree ____ Vocational School

Major Career Interest: _____

Educational Major _____ Utilizing GI Bill ____ Yes ____ No

Why did you choose this educational resource?

3. School and Community Activities: List clubs, committees, volunteer work, organizational offices you have held, and special achievements.

4. Civilian Employment: List work assignments, supervisory assignments, and special work experiences.

5. Personal Statement: Discuss how you plan to apply your educational accomplishments to your professional/career goals - both civilian and military.

Signature: _____

Date Completed: _____

Submission Instructions:

1. The completed application must be turned in to the CAL-EANGUS Scholarship Chair, by COB August 15th. Additional pages may be submitted with application if more room is needed for response.
2. A letter of endorsement from your commanding officer must accompany the application.
3. A current transcript, a statement of work in progress from the educational facility, or other evidence of program participation is required and must be attached.

CAL-EANGUS
Scholarship Committee Action Report

Date Application received: _____ Date Reviewed: _____

_____ Application Complete _____ Application Incomplete Date returned: _____

Committee Finding: _____

Scholarship Awarded: _____ Not Awarded: _____

Individual / Unit Advised/Date _____

Individual Awarded Scholarship: Amount: _____ Date: _____

Signature of Committee Chairperson: _____ Date: _____

Signature of Treasurer: _____ Date: _____

Check # _____

Check Date: _____

Check Amount: _____

Scholarship Application Packages

<u>Rank and Name</u>	<u>Unit</u>	<u>Military Job</u>	<u>Major</u>	<u>GPA</u>	<u>Personal Statement</u>	<u>Extra Activities</u>	<u>Ranking Order</u>