Veterans Business Outreach Center

2010 WORKSHOP SCHEDULE AND REGISTRATION FORM

Name: _____ Date: _____

Last *First*

E-Mail: _____

Address: _____ City: _____ Zip: _____

Work: ( ) _____ Home: ( ) _____

Attendee	Workshops Available	Date/Time	Cost
	Business Basics Workshop	*please add date*	$25.00
	Business Plan Workshop	*please add date*	$80.00
	Financing Options for your Small Business	*please add date*	Free
	Government Contracting	*please add date*	Free
	Marketing Techniques for Small Businesses	*please add date*	$30.00
	Exploring Your Entrepreneurial Spirit	*please add date*	$30.00
		TOTAL COST =	**$**

Registration: Pre-registration and pre-payment is required for all workshops. To register for a workshop with the Veterans Business Outreach Center, please complete this registration form and mail it along with your payment (cash or check) to:

VBOC
7270 E. Southgate Drive, Suite 1.
Sacramento, CA 95823

Refund Policy: Refunds must be requested five (5) working days prior to the scheduled workshop. There is a $10.00 processing fee for each refund. Failure to attend a workshop does not warrant consideration for a refund. Please note that refunds must be made payable to the individual whose name appears on the registration form regardless of who paid the fee. A full refund will be issued for workshops cancelled by the Veteran Business Outreach Center.

PLEASE NOTE A RETURN CHECK FEE IN THE AMOUNT OF $20.00 DOLLARS WILL BE ASSESSED ON ALL OR ANY RETURNED CHECK(S) A REFUND WILL NOT BE ISSUED IF A REGISTRANT DOES NOT PROVIDE NOTIFICATION OF CANCELLATION WITHIN 24-HOURS OF A WORKSHOP. IN ADDITION, IF USING A CREDIT CARD AS FORM OF PAYMENT, YOU MUST REGISTER AND PAY ON LINE AT OUR WEBSITE: WWW.VBOC-CA.ORG

☐ Check # _____ Bank _____ *(please make checks payable to: **VBOC**)*

☐ Cash $ _____

☐ Credit Card *Please check box and proceed to our website to process registration and credit card payment*

_____ _____

Signature Date